

TO: Chairman and Members

DATE: October 6, 2011

**SUBJECT: Minimum Standards for Local Juvenile Facilities
2011-2012 Juvenile Regulations Revision Process
Approval of Executive Steering Committee**

AGENDA ITEM: A

RESOURCE PERSON: Allison Ganter, Field Representative

**ACTION: X
INFORMATION:**

Summary: At the September 9, 2010 meeting, the CSA Board approved the commencement of the 2011-2012 Juvenile Titles 15 and 24 Regulations Revision. Facilities Standards and Operations (FSO) Division staff are requesting approval of Executive Steering Committee membership and proposed timeline for the regulations revision process.

Background: At its September 9, 2010 meeting, the CSA Board approved the commencement of the Juvenile Titles 15 and 24 Regulations Revision. During this meeting, the Board appointed Member Adele Arnold as the Chair of the 2011-2012 Juvenile Regulations Revision and directed staff to work with the Chair to compile a list of potential Executive Steering Committee (ESC) members and develop a timeline for the regulations revision process.

Facilities Standards and Operations (FSO) Division staff worked with Ms. Arnold to develop a list of potential members and scheduled the first meeting of the ESC, pending Board approval, for November 15, 2011. Attachment A contains a list of pending ESC members.

Attachment B is a timeline for the regulations revision process based upon progress thus far. As indicated on the timeline, notice will be mailed to all interested parties in the field and feedback for proposed revisions will be solicited.

Staff is currently in the process of developing a list of potential workgroup members and will continue to work with Ms. Arnold to refine the strategy for the upcoming revisions. It is anticipated that the CSA Board will be presented with proposed revisions at its May 2012 meeting.

Recommendation/Action Needed:

Staff recommends:

1. That the CSA Board approve the membership of the 2011-2012 Juvenile Regulations Revision Executive Steering Committee.